

VOLUNTEER OPPORTUNITIES & DIRECTORY

Explore our specialized volunteer categories and find the role that best matches your skills and interests.

How to Apply: Review the nine categories below to select your top role preferences when completing your application form.

Volunteer Category Directory

Category	Roles Included	Key Responsibilities	Requirements / Notes
Communications & Media	- Marketing & Social Media - Event Photography / Video - Announcements & Press	Capture photos/videos during the event, create real-time social posts, assist media representatives, and draft announcements.	Creative flair; experience with photography or social media preferred.
Children & Youth Programs	- Children's Activities Lead - Arts & Crafts Assistant - Family Zone Facilitator	Lead interactive games, assist children with craft projects, manage play zones, and ensure a safe, engaging experience for families.	Background Check Required (Min. age 18)
Adult & General Workshops	- Workshop Host / Assistant - Session Facilitator - Speaker Support	Assist workshop instructors with room setup, distribute materials, monitor capacity, and aid participants during interactive sessions.	Strong organizational skills; comfortable speaking to groups.
Guest Experience & Registration	- Customer Service / Info Desk - Registration & Ticket Scanner - Greeter & Guide	Welcome attendees, check in guests, scan or sell tickets, hand out event guides, and answer general questions about the venue.	Friendly demeanor, customer-oriented mindset.
Exhibitor & VIP Support	- VIP Hospitality Assistant - Speaker & Sponsor Escort - Exhibitor Service Liaison	Assist special guests, keynote speakers, and vendors with check-in, booth support, catering needs, and general hospitality.	Professional demeanor and clear communication.
Operations & Logistics	- Event Setup Specialist - Teardown & Cleanup Crew - Equipment & Materials Handler	Assemble tables, booths, and signage before opening, or dismantle equipment, organize inventory, and pack up after closing.	Physical role; able to lift up to 25 lbs. Active tasks.
B2B & Professional Guests	- B2B Welcome & Registration - Industry Guest Liaison - Networking Support	Welcome and verify business delegates, direct professional guests to B2B areas, and support networking meetings and appointments.	Professional demeanor; clear communication; English/French preferred.
VIP Night	- VIP Host / Greeter - Guest List & Check-In - Reception Support	Welcome VIP guests, manage guest lists and arrivals, guide invitees, and support reception flow and hospitality throughout the evening.	Polished presentation; discretion; evening availability.
Fashion Show	- Backstage & Runway Assistant - Model & Designer Liaison - Seating & Guest Flow	Prepare backstage areas, coordinate models and designers, manage seating and guest flow, and support runway timing and transitions.	Calm under pressure; punctual; comfortable in a fast-paced setting.

Important Volunteer Notes

- Orientation: Attend a mandatory 20-min briefing before shift.
- Check-In: Report to the Volunteer Desk upon arrival.
- Certificates: Service hour letters provided upon request.

Code of Conduct & Contact

- Attire: Comfortable closed-toe shoes required; t-shirt provided.
- Screening: Youth roles require background clearance.
- Contact: Reach out at volunteers@organization.org